



As a Federal Government user of SAM, you can perform several actions:



## Search

SAM allows you to perform searches **without** a SAM account. Any data that was publicly available in the legacy system will be available publicly in SAM.

- If you access SAM from a government domain, you will automatically have access to:
  - Entity Management For Official Use Only (FOUO) data, giving you additional information such as Tax Identification Number (TIN), Annual Revenue, Company Security Level, and Proceeding Details
  - Entities registered for Intragovernmental Transactions
  - Entities which have opted out of the public search



## Create an Account

Anyone can create an account in SAM.

- **With** an account you have access to additional SAM functionality.
- To create an account, click the “Create an Account” link in the top right corner of the page and complete the requested steps.



## Saving Search Queries

With a SAM account, you can save your search queries/

- By saving your search queries, you can log in at a later date and easily run a search query again on both search terms and filters.



## View Reports

You can run reports in SAM **with** or **without** an account and see various figures and statistics about the system, such as:

- Entity Management Reports: *Active Entity Management Registrants, Entity Representations and Certifications*
- Performance Information Reports: *Real-Time (Exclusion) Statistics, Historical (Exclusion) Statistics, and Exclusion Reports*



## Request Roles

With a SAM account, you can request roles with an entity.

- Roles allow you to perform actions on behalf of an entity such as create an entity management registration or create an exclusion.
- If you have a role with a federal government entity, you automatically receive access to Entity Management – FOUO data.



## Request Data Access

If you need to access information higher than FOUO level sensitivity, you can make a Data Access Request **with** your SAM account

- This allows you to download an extract or perform a search for non-public data. For instance, if you are a contracting officer that needs access to EFT information, you would request Entity Management – Sensitive data access.

How do I get more information? Take a look at the SAM User Guide.

