



SAM is the new repository for BioPreferred Reports



What is BioPreferred Reporting?

The BioPreferred program is a key element to promote sustainable acquisition throughout the Government under Executive Order 13514 of October 5, 2009 (Federal Leadership in Environmental, Energy, and Economic Performance). The BioPreferred program, established by the Farm Security and Rural Investment Act of 2002 (Public Law 107-171) (2002 Farm Bill), and strengthened by the Food, Conservation and Energy Act of 2008 (Public Law 110-234) (2008 Farm Bill), is intended to increase Federal procurement of bio-based products to promote rural economic development, create new jobs, and provide new markets for farm commodities. Bio-based and sustainable products help to increase U.S. energy security and independence. BioPreferred reporting has been added to SAM to comply with FAR Case 2013-006, Biobased and Sustainable Product Procurement. For more information, see <http://www.biopreferred.gov/>



Who Needs to Report?

Vendors must report on a contract if it meets all of the following criteria:

- Is a service or construction contract, as identified by the Product and Service Code (PSC)
- Is awarded on or after May 18, 2012
- Contains a period of performance date during the current fiscal year – regardless of whether the contract was completed or not.



How to Create a BioPreferred Report

Your entity must be registered in SAM, and you must have either the Entity Administrator, Entity Registration Representative, or Reporter role.

- From your “My SAM” page, click “Register/Update Entity” then click “BioPreferred Reporting.”
- Select your DUNS.
- Select a contract from your list of contracts which require BioPreferred reporting.
- Click “Add USDA Category”, select a Category and Product and enter the Total Dollar Amount Spent on that product during the federal government fiscal year.
- Click “Submit” to save the report.
- You can edit a BioPreferred at any point during the reporting period. The reporting period for the federal government fiscal year runs from November 1st until October 31st. When the reporting period closes, you will only be able to create/edit reports for the next fiscal year.



What Does SAM Do With the Data?

Federal Government users (those with a SAM account that has a government email address or government role) can view the status of a specific BioPreferred report by searching for an entity, opening the registration, and clicking the “BioPreferred Link” on the Entity Dashboard. After the reporting period ends, SAM also publishes a summary year-end report on the Data Access page which is only available to Federal Government users.

How do I get more information? Take a look at the SAM User Guide.



Go to Our Website: www.sam.gov



Contact the SAM Help Desk: www.fsd.gov

